# DATA DELIVERY GUIDELINES

On the following pages you learn more about our data delivery to facilitate order processing as quickly and smoothly as possible. Please, do not hesitate to getting in contact with us in case of any questions about special inquiries or technical deviations from the outlined guidelines described here. Moreover be advised that special print jobs can also have differently delivery conditions.

## Data carrier
CD-ROM
DVD
USB-memory stick

## Data transfer
- e-mail to:
  info@kolbe-coloco.de or to a clerk of our company
- FTP externally (of your FTP-Server)
- FTP internal (access on request)
- a link to download

## Some general information
If you have a reliable drawing, please send this to our company too. Additionally you can send us a color complaint or a printed sample for the production. Let us know if an intervention of your data provided may not be needed.

## Favorite programs
- Adobe Creative Suite
- PackZ - Hybrid
- PackEdge - Esko

## Preferred file formats
We prefer PDF files in addition of the basic programs. Please make sure that your program is on the general regulations of a print company and your PDF program isn't older than the 1.4 version.

## Scriptures / fonts
All used Fonts should be delivered in a separate directory. The PDF files with suitcases fonts invited with the scriptures. We recommend sending us your data with an editable text, if we have to do some text corrections. If this is not possible for legal or other reasons, please send us your data vectorised.

## Offical color space and separation
Color mode in CMYK / cartridge- and HKS-color and much more technical color punching and embossing and so on Attention: RGB-, LAB-, or another color spaces will be standardized to Fogra39 and can deviate from the desired print result. We recommend to operating your data and proofs with ISO Coated V2-Forga39. Some color profile should be made available to us.

## Image data / resolution
The resolution of the images should be in 1:1 and at least 300 dpi. Integrated bit map shouldn't been under 1200dpi. Should the images files may be constructed in various levels / color channels you can also send this "open" file to us.

## Over / under filling (trapping)
Deliver the files in case without trapping. Overfill will be set up with specific printing plate.

## Trim
Please provide the final print format with 3 mm trim. Images should have enough trimming, so that it is possible to trapping it.

## Barcode
The size of the codes shouldn't been set up under 80% and be to place on a white background. For the printing specific BWR will be set at our house.

## Special printing
Please observe the separately data sheets for lenticular.

Should you have any further questions, please do not hesitate to contact us at any time.

KolbeColoco
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